Event Space Options

Morris Library has a number of rooms of different sizes and capabilities available to rent for SIUC affiliates and off-campus groups.

First Floor

Rotunda, First Floor

- **Capacity: 150; most space is standing**
- **Description:**
  - Round, open space good for receptions
  - High ceiling (22’), elegant carpet
  - End tables and seating around perimeter
  - Adjacent to the Hall of Presidents & Chancellors and the John C. Guyon Auditorium
- **Media/technology capabilities:**
  - No installed media/technology, but outside installation and setup possible
  - Sound is possible with portable speaker system
  - Presentation technology would be difficult
  - Power outlets along walls
• Food and drink acceptable per the library Food & Drink policy
  - Small kitchenette facilities in adjacent Hall of Presidents & Chancellors

John C. Guyon Auditorium

• Capacity: 200; theater-style seating
• Description:
  - Appropriate for events such as speakers, movies, and small panel discussions
  - Space for speaker (or small panel of speakers) at front, but no raised platform
  - Seats on slight incline for good sight lines
• Media/technology capabilities:
  - Full media and computer capabilities including surround sound
  - Three projectors: One for single screen display (movies); two for contrasting, independently-controlled dual projection
• Covered drinks only acceptable per the library Food & Drink policy.
  - No food allowed.
Hall of Presidents & Chancellors

- **Capacity:** 100-125
- **Description:**
  - Limited availability for rentals
  - Elegant, long, open rectangular space for dinners or receptions
  - All tables and chairs would require delivery and setup
- **Media/technology capabilities:**
  - Speaker-quality sound system installed
  - Computer-based projection possible with outside installation and setup
- **Food and drink acceptable per the library Food & Drink policy**
  - Small kitchenette facility available

**Special note:** The Hall of Presidents & Chancellors is a special room that has meaning to the University beyond the space itself. Requests for this space will be granted for events which are appropriate to the setting or complement the history and value of these spaces.

**Third Floor**
DeJarnett American Heritage Room

- **Capacity:** 14 seated; 30-40 standing
- **Description:**
  - Elegant and historically-themed room for small meetings and receptions
  - Meeting table and chairs
  - Lecture podium
  - Various pieces of historical interest
- **Media/technology capabilities:**
  - Computer-based podium with internet connectivity
  - Projection display and external speakers
  - Sympodium (speaker) for annotation
- **Food and drink acceptable** with permission per the library Food & Drink policy
  - Small kitchenette facility in adjacent room

**Special note:** The DeJarnett American Heritage Room is a special room that has meaning to the University beyond the space itself. Requests for this space will be granted for events which are appropriate to the setting or complement the history and value of these spaces.
Rotunda, Third Floor

NOTE: This space is no longer available to reserve by RSO groups due to noise complaints. Please call the Library Administration office for more information 618-453-2522.

- **Capacity:** 150; most space is standing
- **Description:**
  - Round, open space good for receptions
  - High ceiling, elegant carpet
  - Large tables and seating around perimeter
  - Adjacent to the DeJarnett American Heritage Room
- **Media/technology capabilities:**
  - No installed media/technology, but outside installation and setup possible
  - Sound is possible with portable speaker system
  - Presentation technology would be difficult
  - Power outlets along walls
- **Food and drink acceptable per the library Food & Drink policy**
  - Small kitchenette facilities in adjacent DeJarnett American Heritage Room
Fourth Floor

Department Conference Room, 480A

- **Capacity:** 16-20
- **Description:**
  - Large conference room with dry erase board
  - Oval conference table and chairs
- **Media/technology capabilities:**
  - Projection display and external speakers
  - Wired internet connectivity
- **Food and drink acceptable with permission per the library Food & Drink policy**
  - Small prep sink and counter space in room
Seventh Floor

Classrooms 752 & 754

- Capacity: 24 each
- Description:
Can use rooms individually or remove central wall for a capacity of 48
- Classroom-style room with tables and chairs that can be reconfigured
- Great for workshops, symposiums, and break-out sessions

- **Media/technology capabilities:**
  - Speaker-quality sound system installed
  - There are no microphones in this room
  - Lecture podium
  - Computer-based projection with two screens
  - Plenty of whiteboard space

- **Food and drink acceptable with permission per the library Food & Drink Policy**
  - There is no kitchenette facility on this floor

## Other Rooms

Morris Library has a number of group study rooms that accommodate smaller groups of four to six and larger groups of twelve to eighteen. Some rooms are equipped with tables and others feature more relaxed seating. These rooms are located throughout the library on floors three to five. These group study rooms are not listed here as they are generally reserved for group study by students. However, upon request, the Library would consider use of these rooms for meeting breakout sessions, if appropriate. Please contact the Library Administrative Office (618/453-2522) for more information.

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