Fee Policy for Loans to Other Libraries

Morris Library provides Interlibrary Loan services to other libraries. We accept requests via: OCLC, I-Share, Ariel, mail and email.

Fees for Out-of-State Academic and Non-Profit Libraries

- United States libraries only
- Twenty dollars ($20.00 USD) provides a loan of one title of up to ten volumes or ten reels of microfilm sent via Library Rate. Provides for one article up to 50 pages sent via U.S. Mail or electronically (Ariel, e-mail attachment)
- ADDITIONAL SERVICES --
  - UPS - Billed directly to your account using UPS account number or invoiced.
  - Rush - No additional charge, based on availability.

Fees for Out-of-State Reciprocal Libraries

- Includes GWLA libraries
- No charge for a loan of one title of up to ten volumes or ten reels of microfilm sent via Library Rate. Provides for one article up to 50 pages sent via U.S. Mail or electronically (Ariel, e-mail attachment)
- ADDITIONAL SERVICES --
  - Rush - No charge. Items processed/shipped within 24 business hours.
  - UPS - No charge for GWLA. All others are billed directly to your account using UPS account number or invoiced.

Fee Schedule for In-State Reciprocal Libraries

- Includes CARLI, ILLINET, other in-state libraries
- No charge for a loan of one title of up to ten volumes or ten reels of microfilm or photocopy of up to 50 pages sent via ILDS (Illinois Library Delivery Service).
- ADDITIONAL SERVICES --
  - Rush - No charge, based on availability.
  - U.S. Mail - Institutions not on ILDS route will be charged postage via invoice.
  - UPS - Billed directly to your account using UPS account number or invoiced.

Fee Schedule for International Libraries

- Includes Canada, Mexico, etc.
• Twenty dollars ($20.00 USD) provides a loan of one title of up to ten volumes or ten reels of microfilm sent via Library Rate. Provides for one article up to 50 pages sent via U.S. Mail or electronically (Ariel, e-mail attachment). Additional shipping charges may apply.

• ADDITIONAL SERVICES --
  ○ Rush - No charge, based on availability. Additional shipping charges may apply.

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